



February 15, 2019

WYSO Music Makers Program Director

Title: WYSO Music Makers Program Director- Full Time Exempt Position

Reports To: WYSO Music Director (coordinates with WYSO Executive Director on all administrative responsibilities)

Opportunity

There are jobs, and then there are jobs where you can make a difference. Members of our dedicated WYSO Music Makers team know instinctively how excellent music education can create pathways to success and transform lives. As we continue to grow, nurture, and expand our programming, we strive to build our team with dedicated and experienced individuals who wish to share the power of music with our exceptional students.

Organizational Summary

The WYSO MM Program Director carries out the dictates of the current WYSO mission with the expectation that the WYSO MM program will change and evolve over time. The WYSO Music Makers Program Director must be a passionate, dynamic artist teacher of the highest caliber, responsible for ensuring the smooth operation of all aspects of the WYSO MM program. This includes effective instrumental instruction, teacher training, high-level performances, administration and creation of a truly welcoming musical community for the students and their families. Weekend and evening work is required.

Teaching/Program Responsibilities

- Lead teacher for all group classes. Hold students to high artistic standards, cultivating students' solo, ensemble, and improvisational skills.
- Hire, train, supervise and evaluate WYSO MM full-time/part-time teaching and support staff. Work with teachers to ensure smooth operations and high standards of practice and performance.
- Maintain a consistent and compassionate relationship with the WYSO Music Maker students and their families.
- Sustain and develop the WYSO MM Mentorship and Teen Teacher programs.
- Develop curriculum and repertoire that meet the needs of underserved youth as well as their more privileged peers.
- Define the program needs and appropriate mechanisms for ensuring that the goals of the WYSO MM program are met. Periodically evaluate the entire WYSO MM program.
- Develop and oversee student recruitment initiatives.
- Develop an annual calendar of lessons, rehearsals, and performances for the WYSO MM program.
- Plan, manage and attend WYSO MM concerts and events. Supervise staff and volunteers in their assignments, and troubleshoot problems during concerts and events.
- In collaboration with WYSO staff and committees, provide leadership in setting the strategic direction of the program. Recommend program, policy and procedural changes.
- Identify and interact with school music teachers encouraging participation in school music programs.

Administrative Responsibilities

- Develop and implement the board-approved budget, and oversee WYSO MM program expenses.
- Partner with development staff on funding proposals and reporting. Provide compelling and inspiring success stories of WYSO MM members and their families.
- Speak and write on behalf of the WYSO MM program.
- Build and maintain relationships with community leaders, businesses, schools, and teachers.
- In conjunction with WYSO staff, oversee the integration of all administrative systems required to support ongoing WYSO MM program operations. Maintain organized and up-to-date records.
- Stay informed of the actions and initiatives of the WYSO organization by attending board, staff and committee meetings if needed.

Required Qualifications

- Degree in music education or music performance
- Ability to teach string pedagogy with a focus on Rolland and Suzuki approaches
- Advanced performance proficiency on a string instrument
- Experience leading student ensembles
- Private/group music teaching experience
- Demonstrated strong classroom management skills

Preferred Qualifications

- Familiarity with non-classical styles including but not limited to: fiddle, folk, African-American, Latin-American, jazz
- Ability to work effectively with a diverse community of developing musicians, parents, staff, and volunteers in a caring and supportive manner
- Strong written and oral communication skills including public speaking
- Highly organized, flexible, detail oriented and able to use creativity and innovation in problem solving
- Ability to take initiative and work both independently and as part of a team
- Proficient in Microsoft Office and Excel; ability to learn FileMaker Pro
- Sense of humor is a real plus!